

Welcome to Eugene After Hours

Your guide to belonging, connecting and making a difference.

Rotary Club of Eugene After Hours

Connection • Service • Community

You bring something valuable to this club: your experience, your interests and your willingness to help. We're glad you're here.

Suggested visual

Use the official club logo and one strong photo of members working together. A service photo will say more than a posed lineup. Keep the cover uncluttered.



QR destination

No QR needed on the cover.

Before printing

Choose an approved club logo and a photo with permission to use it.

Welcome

Welcome to Eugene After Hours! You've joined a club where you can make friends, get involved in your community and put your talents to work alongside people who care.

Our club brings connection and service together in a format that fits busy lives. Some evenings are about conversation and getting to know one another. Others are about rolling up our sleeves and helping our neighbors.

You don't need to know everything about Rotary to get started. Ask questions, introduce yourself and try something that interests you. Your ideas will help shape the club we're building together.

The more you put in, the more you get out.

Use the Gold Rotary Basics for the larger Rotary story. Use this booklet to find your place in our club. Our online Member Resources page keeps you connected to current information.

Suggested visual

A small candid photo of members welcoming someone or talking at a gathering.

QR destination

Member Resources: one master page for club information and Rotary links. Print a short web address beside the QR.

Before printing

Choose the permanent Member Resources web address before making any QR codes.

How After Hours Works

Our regular rhythm gives you time to connect and time to serve.

- Second Tuesday: our monthly 5:30 pm gathering. Meet fellow members, welcome guests, hear club updates and enjoy conversation, a program or an activity.
- Fourth Wednesday: our regular service activity. Join other members in doing something useful for our community.
- Along the way: additional projects, social gatherings, fundraisers and opportunities with partner organizations.

Watch **club emails** and check the **calendar** for times, locations and any schedule changes. Please respond when an RSVP is requested; it helps us plan food, space and volunteer assignments.

Have someone you'd like to introduce to Rotary? Bring them to a gathering. For service activities, check with the organizer about guest participation, age limits and any requirements.

Suggested visual

A simple two-date graphic: "2nd Tuesday — Connect" and "4th Wednesday — Serve." Put directions and map links online rather than printing a location map.

QR destination

Club Calendar: dates, times, addresses, directions, RSVP links and guest information.

Before printing

Confirm the regular gathering time and venue, plus the service time and location. The old guide and newer notes differ.

Being an Active Member

You become part of After Hours by participating. We know work, family and other commitments compete for your time. The goal is meaningful involvement, not perfect attendance.

- Come to gatherings and get to know your fellow members.
- Take part in service projects and help with fundraisers.
- Find a club task or committee where you can contribute.
- Share an idea, offer a useful connection or invite a guest.
- Read club messages and respond when help is requested.

We need everyone to participate in some way; you don't have to participate in everything. When you volunteer, follow through. If plans change, let the organizer know promptly so someone else can cover the need.

If you're unsure where to start, ask a club leader to help you find a good fit. If life makes participation difficult for a while, stay in touch.

Suggested visual

One photo showing several different volunteer roles. Avoid an attendance chart or scorecard.

QR destination

Volunteer opportunities section of Member Resources; this can share the service-page QR.

Before printing

Have the board review participation language for consistency with club policies.

Service Is at Our Heart

Our conversations become more meaningful when we work together. Hands-on service helps us understand local needs, support our neighbors and build friendships within the club.

Our fourth-Wednesday activity is one place to begin. Other projects may call for planning, preparing supplies, welcoming people, transportation or a particular skill. Your contribution can take many forms.

- Check what help is needed and sign up for a specific role.
- Arrive prepared and follow the project organizer's instructions.
- Treat the people we serve with dignity and respect their privacy.
- Ask before bringing children or guests, or taking photos.

Have a cause you care about? Tell us. You may help introduce a new project or connect us with a community partner. We can also accomplish more by working alongside other clubs.

Suggested visual

A photo of members doing the work, preferably showing hands and activity. Seek permission before featuring people receiving services, especially children.

QR destination

Current Projects and Volunteer Opportunities: project descriptions, sign-ups, organizer contacts and participation requirements.

Before printing

Add a short description of the current monthly project once its details are confirmed.

Your Rotary Tools

DACdb is our member information and club administration system. Use it to keep your contact information current, find fellow members and access the Finance Center for dues.

IGNITE is a mobile way to stay connected to Rotary information. Our online guide will help you get started and explain which features our club uses.

Your first steps:

- Follow the club's instructions to access your own account.
- Check your email address, phone number and profile details.
- Add a photo and a short introduction if you'd like.
- Follow the instructions to authorize your recurring dues payment.

If a login or payment button doesn't work, ask for help. Your membership record needs to be connected to your own login. Never share passwords or send card details by email.

Club emails are also essential. If you aren't receiving them, let us know.

Suggested visual

Small DACdb and IGNITE wordmarks or approved app icons. Keep screenshots in the online instructions, where they can be updated.

QR destination

Getting Started: DACdb login, IGNITE setup, profile help, payment instructions and support contact.

Before printing

Test login and recurring-payment instructions using a member account before linking them. Confirm IGNITE features the club actually uses.



Dues and Giving

Your club dues are currently \$26 per month. They support Rotary International and district dues, along with our club's administrative expenses.

Our recurring-payment process is managed through DACdb and Team Merchant. Follow the current online instructions to authorize payments and check that your activation is complete. Ask for help if you're unsure whether your payment is set up.

Dues support membership and club operations. Fundraising and charitable giving support service in other ways.

Giving to The Rotary Foundation is optional and separate from your club dues. If you'd like to learn about giving or recognition, our Member Resources page will point you to current information.

Before an event or activity, check whether there is a meal charge, registration fee or other cost. Contact the treasurer if you have a dues question or need to discuss a payment concern.

Suggested visual

A simple text illustration: "Dues — Membership and operations" and "Giving — Charitable support." No payment screenshots in print.

QR destination

Dues and Giving: current amount, due date, payment options, authorization instructions, treasurer contact and Foundation link.

Before printing

Confirm any new-member fee, payment-date policy, what is included or charged separately, and available payment options. Recheck \$26 before printing.

Get Involved

You don't need a title to help shape After Hours. Choose something you enjoy, work alongside another member and learn as you go.

Ways to contribute may include:

- Service: organize a project or help a community partner.
- Membership: welcome newcomers and invite prospective members.
- Club gatherings: help with programs, socials or event details.
- Communications: share updates, photos and club stories.
- Fundraising: plan, promote, find sponsors or volunteer.

Fundraisers help us support service projects and community needs. Some members enjoy planning; others bring useful contacts or can help on the day. Both matter.

Tell a club leader what interests you and how much time you can offer. Our online roster shows current officers, committees and contacts.

Know someone who would enjoy After Hours? Invite them to experience the club and connect them with our membership contact.

Suggested visual

A welcoming photo of a small team planning or working together. Avoid printing an officer portrait grid that will need yearly replacement.

QR destination

Leadership and Get Involved: actual committees, contacts, current fundraisers, what proceeds support and how to introduce a prospective member.

Before printing

These are suggested contribution areas, not a confirmed committee list. Replace with actual club structure online.

Turn an Idea Into Service

A good project can begin with one member noticing a need. If you have an idea, bring it forward early so we can explore it together.

Think about these questions:

- What need would the project address, and who would benefit?
- Is there a community partner we should involve?
- What would members do, and how much time would it take?
- What supplies, funding or permissions might be needed?
- How would we know the project made a difference?

Rotary grants may help expand an eligible project. Funding is not automatic: the club must review the idea, check current requirements and plan for any contributions, applications and reporting.

Talk with our service or grants contact before making commitments or spending money on behalf of the club. Whether an idea uses a grant, a fundraiser or simply willing volunteers, planning helps us follow through.

Suggested visual

One photo of a completed club project, or a small “Idea → Plan → Service” illustration. Use an actual project example when one is available.

QR destination

Project Ideas and Grants: whom to contact, how to propose a project, current requirements and deadlines.

Before printing

Confirm the project-approval process and grant contact. Verify district eligibility and grant rules before posting specific promises online.

Rotary Beyond After Hours

Your membership can open doors beyond our own gatherings. Explore at your own pace and follow the opportunities that interest you.

- Visit another Rotary club when you travel or want to meet more local Rotarians. Check its current schedule and visitor arrangements first.
- Join a district event, training or service activity. You can meet people, exchange ideas and bring something useful back to After Hours.
- Explore Rotary's Learning Center for topics that interest you or help prepare you for a club role.
- Help lead a project, committee or club activity. Experience grows through doing, and you can start with a manageable responsibility.
- Learn about The Rotary Foundation and opportunities to support service beyond our community.

Our Member Resources page connects you to District 5110, the Learning Center and Rotary's club finder. Ask a fellow member to explore with you.

Suggested visual

An optional simple world map with Eugene marked, or a real photo from a district event. A map should invite exploration rather than list changing club locations.

QR destination

Explore Rotary: District 5110, Learning Center, Find a Club and Foundation links together on one club-controlled page.

Before printing

Verify all outside links and note any account or sign-in requirements in the online guide.

Your First 90 Days

You don't have to do everything at once. Use this checklist to get comfortable and connected.

- ☐ Access your own DACdb account and review your profile.
- ☐ Set up your dues payment and confirm authorization.
- ☐ Save Member Resources on your phone or computer.
- ☐ Attend a club gathering and introduce yourself.
- ☐ Participate in a service activity.
- ☐ Get to know several members you didn't know before joining.
- ☐ Share an interest or skill and find a way to contribute.
- ☐ Invite someone to experience an After Hours gathering or an appropriate service activity.

Need a hand? Ask. We want you to feel welcome, understand how things work and find something you look forward to doing.

My first area of interest: _____

A member I can ask for help: _____

Suggested visual

Use generous checklist spacing and room for the two handwritten notes. No photo is necessary.

QR destination

Member Resources master link. A short printed address may be enough here; reuse the QR on the back cover.

Before printing

Choose a welcoming contact or member buddy process if the club wants to offer one.

You're Part of After Hours

After Hours becomes the club we create together.

Your presence, ideas and follow-through matter. Come for the connections. Find a way to serve. Help someone else feel welcome.

We're glad you're part of it.

MEMBER RESOURCES

Current calendar • Volunteer opportunities • Dues and Rotary tools • Club contacts • Learning and grants

Scan the code or visit [short member resources address].

Questions? Find the current club contacts on Member Resources.

The more you put in, the more you get out.

Suggested visual

Official club logo, ample white space and one prominent QR code. Use a high-contrast code about 1 inch square or larger, with a clear white border. Test a printed sample on several phones.

QR destination

One master Member Resources QR. It should go to a stable club-controlled web address, with links that can be updated.

Before printing

Add the final web address and optional club social handle. Create real QR codes only after destinations are live and tested.